



Information

Course Starts & Duration

Course dates can be found via the QR Code.

8 or 12 weeks in Full-/Part-time depending on subsidization.

Mon - Fri: between 8:30 and 13:30 or 15:30 o'clock (Full-/Part-time).

Ø 40 or 30 teaching units per week depending on full or part-time

Teaching Method and Times

Classes take place in person, online or in a hybrid learning format at one of our training centers or from home.

Traget Group & Prerequisites

For those who wish to improve their business English knowledge.

High School Degree, minimum A2 CEFR, Placement Test.

Costs & Types of Funding

Eligible for up to 100% subsidization if prerequisites are met.

From Arbeitsagenturen/Jobcenter through Bildungsgutschein (BGS) (§81) or AVGS (§45), privately funded students, Berufsförderungsdienst, Rentenversicherungsträger, Qualifizierungschancengesetz.

Final Test & Certificate

TOEIC (Test of English for International Communication), wSoE personalized certificate.

Quality Assurance

Our training courses are accredited by an independent, expert (Certqua) in accordance with the German Accreditation and Approval Employment Promotion (AZAV).



Contact



Wifa School of English

Europaplatz 1
53721 Siegburg

☎ 02241 - 94 29 260

✉ englisch@wifa.de



Business English

Virtual learning with a live trainer



Wifa Gruppe GmbH
Kölner Wirtschaftsfachschule





Business English

Would you like to improve your English and career with a secure future?

Get started now with our goal-oriented **Business English** course!

Course Benefits:

- Essential business skills
- Professional vocabulary
- Development of active vocabulary
- Strengthening of speaking competence
- Learning in small groups
- Personalized Certificate of Achievement
- International live trainer team
- TOEIC (Test of English for International Communication)



Persönlich.



Your English Package

Daily Schedule	Topics
<p>Online Learning 8:30 - 13:30 o'clock Full- and Part-time Virtual Classroom in MS Teams</p>	<ul style="list-style-type: none"> • Telephoning • Business Correspondence • Meetings • Presentations • Assessment Center • Small Talk • Negotiations • Speaking practice • Vocabulary training • Grammar • Confidence building
<p>Guided Online Practical Phase 13:30 - 15:30 o'clock Full-time</p>	<ul style="list-style-type: none"> • Coaching • Self-study • Test preparation



You will have the opportunity to complete your course by taking the internationally recognized **TOEIC** (Test of English for International Communication).

Bildend.



Team and Setup

Our highly qualified and international team of trainers will design the lessons and prepare your listening skills for working with various accents.



For classes from home you will need a laptop/computer or other mobile device, a reliable internet connection and a headset.

You will receive your personal MS Teams account to participate in lessons and access class materials.

If the lessons take place at one of our branches, you will be provided with all the necessary equipment.

We support you with the technical setup as well as navigating the „virtual classroom“ via MS Teams.

Modern.